

P&E ESSENTIALS – SUMMARY OF TOPICS COVERED

Updated to July 2016

| TOPIC | ISSUE # |
|--|------------|
| Addressing the East | 6, 17, 24 |
| Addressing the Head Table | 10, 17 |
| Altar – Significance and only objects to be placed on the altar | 22 |
| Applauding a brother's work | 1 |
| Ballot | 7, 8 |
| Banquet Hall Protocol | 19, 20 |
| Board of Trial | 29 |
| Book of the Work – 2009 revision | 3 |
| Business Portion of a Lodge Meeting | 15 |
| Canadian Flag | 1 |
| Candidate's Name | 35 |
| Cell Phone Etiquette | 16 |
| Ceremony of Installation – 2010 revision | 4 |
| Ceremony of Installation handout | 4 |
| Committee of General Purposes Meeting | 14 |
| Committee of Inquiry | 26 |
| Congratulating the Candidate | 38 |
| Deacons – When to use to escort visitors | 17 |
| Director of Ceremonies - Duties | 27 |
| Director of Ceremonies – How to carry baton | 30 |
| District Deputy Grand Master – Official Visit and special Protocols when he visits a lodge | 24 |
| Draping The Warrant | 5, 22 |
| Dress Codes | 1, 12, 32 |
| Election of Lodge Officers | 18, 30, 39 |
| Excessive Circumambulation | 35 |
| Explanation of P&E | 1 |
| Freedom of the Lodge | 36 |
| Funeral Honours | 3 |
| Gavel | 2 |
| Gloves | 12 |
| Grand Honours – General rules | 17, 35 |
| Grand Honours – Significance and how to give | 3, 5, 21 |
| Grand Lodge visitors <ul style="list-style-type: none"> • Announcing • Receiving a GLO | 4 1 |
| Grand Master – Proper reference to | 4 |
| Grand Master's Meritorious Service Award | 28 |
| Head Table – Seating | 3 |
| Head Table – Who should be invited to sit there | 9 |
| Humour – When appropriate during a Lodge Meeting | 34 |
| Improper Solicitation | 37 |

| | |
|---|------------|
| Infirm or Elderly Brethren – exempted from saluting and giving G.H. | 11, 17 |
| Jewels, Pins, Medals, and Collars | 23 |
| Lewis Jewel | 5 |
| Masonic Memorial Service | 13, 22, 31 |
| Moving About The Lodge Room | 35 |
| National Anthem Etiquette | 38 |
| Obligation – “Say I” | 5 |
| Official Visit – DDGM outranks everyone else | 3 |
| Open Ritual Books in Lodge | 36 |
| Past Masters – Protocols which apply | 33 |
| Personal Demeanor of the Worshipful Master and his Officers | 35 |
| Questions & Answers Booklet – 2013 edition | 25 |
| Receiving a GLO | 1 |
| Receiving Visitors – how to group them | 4 |
| Redundancies To Be Avoided | 35 |
| Regalia – Dress & Undress | 6 |
| Salutes | 35 |
| Saluting | 5, 11, 35 |
| Saluting When Passing | 5 |
| Second Salute | 5 |
| Secondary Head Table – Banquet Hall Protocol | 2 |
| Sign of Fidelity | 1, 6 |
| Sitting in the East | 9, 35 |
| Step Up Night | 38 |
| Steward – Preparing the Lodge | 6 |
| Toasts | 10 |
| Tyler | 5 |
| Visitations – and a Board of Trial | 29 |
| Visitors – everyone stands to receive | 1 |
| VOSL – multiple volumes | 16, 22 |
| VOSL – opening and closing | 1 |
| Wands – when used to receive visitors | 3 |
| Warrant | 5 |
| William Mercer Wilson medal | 9 |
| W.M.’s collar – when to wear it. | 4 |
| Working Tool – adjusting them | 38 |
| Worshipful Master – or Worshipful Sir? | 9, 11 |